

Minutes of a directors meeting held at 7:00pm on 8 February 2017 at Swindon Marriott Hotel

Directors present:

Carl Bellinger
Michael Griffin
Janet Hawkins

In attendance:

Sarah Hedges

Minutes

1. The directors met to discuss the management of Farriers Close, Swindon.
2. The directors reviewed the expenses incurred in managing the site and the service received from the current managing agent.
3. The directors unanimously agreed to give immediate notice to the managing agent and to appoint a new managing agent based locally. Carl Bellinger offered to write to Gem Estate Management Limited tomorrow to give notice on behalf of the directors.

There being no further business the meeting closed at 9:00pm