

Registered Number: 2592305

In England and Wales

SWEET BRIAR COURT MANAGEMENT LIMITED

ANNUAL REPORT AND ACCOUNTS

FOR THE PERIOD ENDED 31ST MARCH 1997



SWEET BRIAR COURT MANAGEMENT LIMITED

REPORT OF THE DIRECTORS

The Directors present their annual report with the accounts of the Company for the year ended 31st March 1997.

PRINCIPAL ACTIVITY

The principal activity of the Company in the year under review was that of a non profit making management company.

DIRECTORS

The Directors in office in the year and their beneficial interests in the Company's issued ordinary share capital were as follows:

	<u>1.4.96</u>	<u>31.3.97</u>
Ms. J. Bishop	1	1
Ms. S.A. Courtney-Green	1	1
M.J. Murphy Esq. {Res. 22.7.97}		

DIRECTORS RESPONSIBILITIES

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of the affairs of the Company and of the profit or loss of the Company for that period. In preparing those accounts, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the accounts comply with the Companies Act. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SWEET BRIAR COURT MANAGEMENT LIMITED

REPORT OF THE DIRECTORS

(CONTINUED)

AUDITORS

The Auditors, Cook and Partners, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

In preparing the above report, the Directors have taken advantage of special exemptions applicable to small companies.

Signed on Behalf of
The Board of Directors

J Bohp
..... x
Director or Secretary

Approved by the Board on *13/12/97*

AUDITORS REPORT UNDER THE LANDLORD AND TENANT ACT 1985

(AS AMENDED BY LANDLORD AND TENANT ACT 1987)

TO THE MEMBERS OF SWEET BRIAR COURT MANAGEMENT LIMITED

We have audited the Income and Expenditure Account on Appendix A and reviewed the financial statements on pages 4 and 5 from the vouchers and explanations supplied to us and confirm that, in our opinion, the Income and Expenditure Account correctly shows the expenditure incurred on Sweet Briar Court Management Limited for the year ended 31st March 1997 and complies with the Landlord and Tenant Act 1985 (as amended by the Landlord and Tenant Act 1987).

Manufactory House,
Bell Lane,
Hertford,
Hertfordshire.

Cook and Partners

Cook and Partners
Chartered Accountants
and Registered Auditors

..... 21/1/98 ... Date

SWEET BRIAR COURT MANAGEMENT LIMITED

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST MARCH 1997

	1997	1996
	-----	-----
	£	£
TURNOVER (Note 1)	12,385	10,350

Administrative Expenses	12,485	9,739

OPERATING PROFIT / (LOSS)	(100)	611

Interest Payable and Bank Charges	(227)	(214)
Interest Receivable	-	-

PROFIT / (LOSS) ON ORDINARY		

ACTIVITIES before Taxation (Note 6)	(327)	397

TAXATION		

Corporation Tax at 24% (25%)	-	-

	(327)	397

RETAINED PROFIT / (LOSS) brought forward	1,738	1,341

RETAINED PROFIT / (LOSS) carried forward	£1,411	£1,738
-----	=====	=====

TOTAL RECOGNISED GAINS AND LOSSES

The Company has no recognised gains or losses other than the profit or loss for the above two financial years.

CONTINUING OPERATIONS

None of the Company's activities were acquired or discontinued during the current or previous financial year.

The notes on pages 6 and 7 form a part of these financial statements.

BALANCE SHEET AT 31ST MARCH 1997

CURRENT ASSETS	1997		1996	
	£	£	£	£
Debtors (Note 2)		2,937		4,612
Prepaid Expenses (Note 3)		910		259
		3,847		4,871
Deduct: CREDITORS amounts falling due within one year				
Creditors (Note 4)	529		337	
Accrued Expenses (Note 5)	1,407	1,936	2,296	2,633
TOTAL NET ASSETS / (LIABILITIES)		£1,911		£2,238

Represented by:-

SHARE CAPITAL

Authorised Issued and Fully Paid

Ordinary Shares of £10 each	50	500	50	500
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PROFIT AND LOSS ACCOUNT

	1,411	1,738
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	£1,911	£2,238
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For the year in question, the Company was entitled to exemptions from audit under section 249A (1) of the Companies Act 1985. No notice has been deposited under section 249B (2) of the Act in relation to the accounts for the financial year. The Directors have acknowledged their responsibility for

- ensuring the Company keeps accounting records which comply with section 221 of the Companies Act 1985; and
- preparing accounts which give a true and fair view of the state of affairs of the Company, as at the end of the financial year in accordance with the requirements of section 226 of the Companies Act 1985, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the Company.

The Directors have taken advantage of special exemptions conferred by Schedule 8 of the Companies Act 1985 applicable to small companies on the grounds that, in their opinion, the Company is entitled to those exemptions.

The notes on pages 6 and 7 form a part of these financial statements.

These accounts were approved by the Board of Directors on 13/12/1997 1997.

Signed on behalf of the Board of Directors

J Bishop

Director

SWEET BRIAR COURT MANAGEMENT LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1997

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance with United Kingdom Accounting Standards.

Turnover

Turnover represents Maintenance Charges Receivable in respect of communal expenditure in the ordinary course of business. Value Added Tax is not charged thereon.

Cashflow Statement

The Company is exempt from the requirement to prepare a cashflow statement as it is entitled to the exemptions for small companies financial statements set out in sections 246 to 249 Companies Act 1985.

2. DEBTORS: Made up as follows:-

	1997	1996
(Amounts owed to the Company)	-----	-----
Maintenance Charges in Arrears	£ 2,221	£ 1,816
Agents Current Account	716	2,796
	-----	-----
	£2,937	£4,612
	=====	=====

3. PREPAID EXPENSES: Made up as follows:-

	1997	1996
(Amounts that have been paid for but are in respect of the next Accounting Period)	-----	-----
Insurance	£ 366	£ 259
Agents Commission Charges	544	-
	-----	-----
	£910	£259
	=====	=====

4. CREDITORS: Made up as follows:-

	1997	1996
(Amounts owed by the Company)	-----	-----
Maintenance Charges in Advance	£ 529	£ 337
	-----	-----
	£529	£337
	=====	=====

SWEET BRIAR COURT MANAGEMENT LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1997

5. ACCRUED EXPENSES: Made up as follows:-

(Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet paid for)	1997	1996
	£	£
Communal Electricity Charges	(130)	233
General Cleaning and Maintenance	997	1,399
Accountancy Charges	485	476
Legal and Debt Collection Expenses	5	188
Sundry Expenses	50	-
	£1,407	£2,296
	=====	=====

6. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The Profit / (Loss) on ordinary activities before taxation is stated after (charging) crediting the following:-

Bank Charges and Interest Paid	(227)	(214)
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7. RECONCILIATION OF MOVEMENT ON SHAREHOLDERS FUNDS

Opening Balance (Deficit) of funds at 1st April 1996	2,238	1,841
Profit/(Loss) for year after Taxation	(327)	397
Closing Balance (Deficit) at 31st March 1997	£1,911	£2,238