

Registered Number: 02592305

In England and Wales

SWEET BRIAR COURT MANAGEMENT LIMITED

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2006

SWEET BRIAR COURT MANAGEMENT LIMITED

COMPANY INFORMATION

DIRECTORS: Ms. C.J. Hooper
M.J. Wakefield Esq.

COMPANY SECRETARY: Greenhart Estate Management Limited

REGISTERED OFFICE 10 Works Road
Letchworth
Hertfordshire
SG6 1LB

REGISTERED NUMBER: 02592305 (England and Wales)

AUDITORS: Thomas David
Chartered Accountants
and Registered Auditors
6-7 Castle Gate
Castle Street
Hertford
Hertfordshire SG14 1HD

SWEET BRIAR COURT MANAGEMENT LIMITED

REPORT OF THE DIRECTORS

The Directors present their report with the financial statements of the company for the year ended 31st March 2006.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review consisted of the management and administration, on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants.

DIRECTORS

The Directors in office in the year and their beneficial interests in the company's issued ordinary share capital were as follows:

	<u>31.03.06</u>	<u>31.03.05</u>
Ms. C.J. Hooper	1	1
M.J. Wakefield Esq.	1	1
Miss L. Dunwell (App. 11.05.05) (Res. 24.07.06)	1	1
Ms. J.L. Hawkins (Res. 31.10.05)	-	1
P.J. Higgs Esq. (Res. 08.11.05)	-	1

DIRECTORS RESPONSIBILITIES

The Directors are responsible for preparing the report and accounts in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SWEET BRIAR MANAGEMENT LIMITED

REPORT OF THE DIRECTORS

CONTINUED

DISCLOSURE OF INFORMATION TO AUDITORS

So far as each Director at the date of approval of this report is aware:

- there is no relevant audit information of which the company's auditors are unaware; and
- the Directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

SMALL COMPANY SPECIAL PROVISIONS

This report of the Directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Signed on Behalf of
The Board of Directors


..... x
Director or Secretary

Approved by the Board on.....13/11/06.....

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
SWEET BRIAR COURT MANAGEMENT LIMITED**

We have audited the financial statements of Sweet Briar Court Management Limited for the year ended 31st March 2006 on pages five to eight which comprise the Income & Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page two the company's Directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the company's affairs as at 31st March 2006 and of its deficit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the accounts.

Thomas David,
Chartered Accountants and
Registered Auditors,
6-7 Castle Gate,
Castle Street,
Hertford, Hertfordshire.
SG14 1HD



Dated:

16.11.06

SWEET BRIAR COURT MANAGEMENT LIMITEDINCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2006

	Notes	<u>2006</u>	<u>2005</u>
		£	£
<u>TURNOVER</u>	1	21,961	26,923
Adjustment to Arrears	8	(634)	-
		<u>21,327</u>	<u>26,923</u>
Administrative Expenses		(27,322)	(19,382)
<u>OPERATING SURPLUS / (DEFICIT)</u>		<u>(5,995)</u>	<u>7,541</u>
Interest Payable and Bank Charges		-	(108)
Interest Receivable		177	229
		<u>177</u>	<u>229</u>
<u>SURPLUS/(DEFICIT) ON ORDINARY</u>			
ACTIVITIES before Taxation	7	(5,818)	7,662
<u>TAXATION</u>			
Corporation Tax		-	-
		<u>(5,818)</u>	<u>7,662</u>
<u>RESERVES/ (DEFICIT) brought forward</u>		20,163	12,501
		<u>20,163</u>	<u>12,501</u>
<u>RESERVES/ (DEFICIT) carried forward</u>		<u>£14,345</u>	<u>£20,163</u>

The notes form a part of these financial statements.

SWEET BRIAR COURT MANAGEMENT LIMITEDBALANCE SHEET AT 31ST MARCH 2006

	Notes	<u>2006</u>		<u>2005</u>	
		£	£	£	£
<u>CURRENT ASSETS</u>					
Debtors	2		11,650		4,798
Prepaid Expenses	3		1,410		1,722
Cash at Bank			7,845		18,328
			-----		-----
			20,905		24,848
<u>Deduct: CREDITORS</u>					
amounts falling due within one year					
Creditors	4	1,058		310	
Accrued Expenses	5	3,402		2,275	
		-----	4,460	-----	2,585
			-----		-----
<u>TOTAL NET ASSETS / (LIABILITIES)</u>			<u>£16,445</u>		<u>£22,263</u>

Represented by:-

SHARE CAPITAL

<u>Authorised</u>	No	£	No	£
Ordinary Shares of £10 each	50	£500	50	£500
	==	==	==	==
<u>Issued and Fully Paid</u>				
Ordinary Shares of £10 each	50	500	50	500
	==		==	
<u>RESERVE FUND FOR MAJOR WORKS</u>	6	1,600		1,600
<u>INCOME & EXPENDITURE ACCOUNT</u>		14,345		20,163
		-----		-----
		<u>£16,445</u>		<u>£22,263</u>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities.

The notes form a part of these financial statements.

Signed on behalf of the Board of Directors *Michelle Cooper* - Director x

These accounts were approved by the Board of Directors on 13/4/06

SWEET BRIAR COURT MANAGEMENT LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2006

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005).

Turnover

Turnover represents Maintenance Charges Receivable in respect of communal expenditure in the ordinary course of business. Value Added Tax is not charged thereon.

2. <u>DEBTORS:</u>	<u>2006</u>	<u>2005</u>
(Amounts falling due to the Company within one year)		
	£	£
Maintenance Charges in Arrear	4,506	-
Sundry Debtors	7,144	4,798
	£11,650	£4,798
	£11,650	£4,798
3. <u>PREPAID EXPENSES:</u>	<u>2006</u>	<u>2005</u>
(Amounts that have been paid for but are in respect of the next Accounting Period)		
	£	£
Insurance Premiums	1,352	797
Managing Agents Fees	-	925
Company Secretarial Fees	58	-
	£1,410	£1,722
	£1,410	£1,722
4. <u>CREDITORS:</u>	<u>2006</u>	<u>2005</u>
(Amounts falling due by the Company within one year)		
	£	£
Maintenance Charges in Advance	1,058	310
	£1,058	£310
	£1,058	£310

SWEET BRIAR COURT MANAGEMENT LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2006

5. <u>ACCRUED EXPENSES:</u>	<u>2006</u>	<u>2005</u>
(Amounts owed by the Company for expenses incurred during the Current Accounting Period but not yet received)	£	£
Communal Electricity Charges	343	82
Cleaning, Garden Maintenance & Repairs	858	750
Audit and Accountancy Fees	1,433	645
Deferred Payment Charge	720	720
Company Secretarial Fees	48	48
Pest Control	-	30
	<hr/> <u>£3,402</u>	<hr/> <u>£2,275</u>
6. <u>RESERVE FUND FOR MAJOR WORKS</u>	<u>2006</u>	<u>2005</u>
	£	£
Reserve Fund brought forward	1,600	-
Transfer to funds during the year	-	1,600
Funds (utilised) during the year	-	-
	<hr/> <u>£1,600</u>	<hr/> <u>£1,600</u>
7. <u>SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES</u>	<u>2006</u>	<u>2005</u>
The Surplus/ (Deficit) on ordinary activities before taxation is stated after (charging) crediting the following:-	£	£
Auditors Remuneration	(204)	(193)
Bank Charges and Interest Paid	-	(108)
Interest Received	177	229
8. <u>ADJUSTMENT TO ARREARS</u>		

This represents an adjustment to the Maintenance Charges Receivable, Arrears of Maintenance Charges collectable from residents and Debt Collection Charges Recoverable for previous accounting periods.

SWEET BRIAR COURT MANAGEMENT LIMITEDINCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2006

	<u>2006</u>		<u>2005</u>	
	£	£	£	£
<u>INCOME</u>				
Maintenance Charges Receivable		21,961		26,923
		-----		-----
Bank Interest Received Gross	177	21,961	229	26,923
Corporation Tax	-		-	
	-----	177	-----	229
Interest Received Net of Tax Deducted		-		-
		-----		-----
<u>TOTAL INCOME</u>		22,138		27,152
<u>Deduct: EXPENDITURE</u>				
Insurance Premiums	5,433		4,613	
Communal Electricity Charges	331		697	
Cleaning, Garden Maintenance & Repairs	8,487		7,209	
Supply & Rental Of Bins	1,263		-	
Door Security/Aerial Systems	-		76	
Managing Agents Fees	4,060		4,062	
Audit and Accountancy Fees	788		645	
Bank Charges and Interest	-		108	
Sundry Expenses	180		255	
Company Secretarial Fees	20		195	
Pest Control	1,074		30	
Asbestos Survey	852		-	
Bin Store Clean & Repair	2,731		-	
Tree Surgery	2,103		-	
Reserve Fund For Major Works	-		1,600	
	-----	27,322	-----	19,490
		-----		-----
<u>EXCESS OF INCOME / (EXPENDITURE) FOR YEAR</u>		(5,184)		7,662
Adjustment to Arrears		(634)		-
		-----		-----
<u>CARRIED TO INCOME & EXPENDITURE ACCOUNT</u>		(£5,818)		£7,662
		=====		=====

This page does not form part of the statutory financial statements.

SWEET BRIAR COURT MANAGEMENT LIMITED

BALANCE OF MAINTENANCE CHARGES SUMMARY FOR THE YEAR ENDED 31ST
MARCH 2006

	<u>2006</u>	<u>2005</u>
Maintenance Charges in Arrear	<u>£4,506</u>	<u>£-</u>
Maintenance Charges in Advance	<u>£1,058</u>	<u>£310</u>

ACCOUNTANTS REPORT UNDER THE LANDLORD AND TENANT ACT 1985

(AS AMENDED BY LANDLORD AND TENANT ACT 1987)

SWEET BRIAR COURT MANAGEMENT LIMITED

We have examined the schedules on Appendices A and B as required by the Landlord & Tenant Act 1985 as amended by the Landlord & Tenant Act 1987.

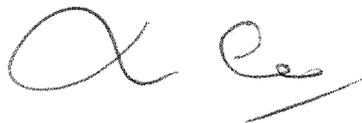
Respective responsibilities of landlord and auditors

The Landlord is responsible for preparing schedules of relevant costs in relation to service charges if requested to do so by a tenant or secretary of a recognized tenant's association. It is our responsibility to form an opinion whether these schedules are a fair summary complying with the requirements of Section 21(5) of the Landlord & Tenant Act 1985 (as amended by the Landlord & Tenant Act 1987) and are sufficiently supported by accounts, receipts and other documents produced to us.

Opinion

In our opinion, these schedules are a fair summary complying with the requirements of Section 21(5) of the Landlord & Tenant Act 1985 (as amended by the Landlords & Tenant Act 1987) and are sufficiently supported by accounts, receipts and other documents produced to us.

Thomas David
Chartered Accountants
and Registered Auditors
6-7 Castle Gate
Castle Street
Hertford
Hertfordshire
SG14 1HD



Dated: 16.11.06

This page does not form part of the statutory financial statements.