

Sweet Briar Court Management Limited

Report of the Directors and Financial Statements for the year ended

31 March 2021
Company Number 02592305

Sweet Briar Court Management Limited

FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2021

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SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305

REPORT OF THE DIRECTORS

YEAR ENDED 31ST MARCH 2021

The directors submit their report together with the financial statements for the year ended 31st March 2021.

PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

Principal activities

The principal activities of the company are to manage, maintain and administer the land and leasehold buildings at 1-101 (odd numbers only) Farriers Close, Swindon.

The company operates under the terms of:

- a) the leases entered into between the company, leaseholders and the freeholder
- b) the deeds of covenant between freeholders of houses at Farriers Close and the company.
- c) the Memorandum and Articles of Association of the company.

The company's members are the leaseholders of the 30 flats and owners of 20 houses at Farriers Close, Swindon, a total of 50 properties. In order to meet the expenses of maintaining the site the company charge its members an annual Service Charge. This is made up as follows:

Common Areas:

Expenditure relating to "Common Areas" (grounds maintenance and other shared expenses of running the management company). The charge relating to Common Areas is allocated and paid equally between the 50 properties. 1/50th per property.

Common Parts:

The 30 flat leaseholders additionally pay equally for expenditure that relates to "Common Parts" (maintenance and insurance of the communal or shared areas of the flats) 1/30th per flat leaseholder.

Business review

During the year the commenced on replacing fascias and soffits which will continue next year. Once this work is complete redecoration of the communal areas and new carpeting is scheduled.

SERVICE CHARGE ACCOUNTS

The directors have produced the statutory accounts for the period to show the service charge accounts passing through the company as they consider the company is acting as a principal rather than agent to the members.

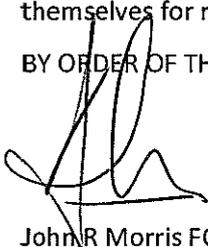
DIRECTORS

The directors who have held office during the period from 1 April 2020 to the date of this report are as follows:

Carl Bellinger
Janet Lesley Hawkins

Under the Articles of Association all serving directors are due to retire at the next Annual General Meeting and may offer themselves for re-election.

BY ORDER OF THE BOARD



John R Morris FCMA CGMA MIRPM
Company Secretary
16 April 2021

SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305

Income Statement

For the year ended 31 March 2021

		31.03.21	31.03.20
	Note	£	£
Turnover	3	44,600	44,600
Operating charges		(39,629)	(25,951)
Operating surplus		4,971	18,649
Interest receivable	7	540	670
Retained surplus for the year	8	5,511	19,319

SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305

Balance Sheet		31.03.21		31.03.20	
31 March 2021	Notes	£	£	£	£
Current Assets					
Cash at Bank		93,776		77,527	
Debtors	4	<u>8,694</u>		<u>8,504</u>	
		102,470		86,031	
Creditors:					
Amounts falling due within one year	5	(21,665)		(10,737)	
Net Current Assets			<u>80,805</u>		<u>75,294</u>
Total Assets Less Current Liabilities			<u><u>80,805</u></u>		<u><u>75,294</u></u>
Capital and Reserves					
Called up share capital	5		<u>500</u>		<u>500</u>
Shareholders' funds - equity interests			500		500
Service Charge reserves:					
Common Areas	8		11,498		7,571
Common Parts	8		<u>68,807</u>		<u>67,223</u>
Service Charge reserves			80,305		74,794
Total shareholders' funds			<u><u>80,805</u></u>		<u><u>75,294</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- a) ensuring the company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for each financial year, in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the board of directors on 16 April 2021 and were signed on its behalf by:



Carl Bellinger - Director

SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305**NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2021****1. ACCOUNTING POLICIES****Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with provisions applicable to companies subject to the small companies' regime

2 STATUTORY INFORMATION

Sweet Briar Court Management Company Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Directors' Report page.

3 TURNOVER

Turnover represents the amounts derived from the provision of services during the year, exclusive of value added tax.

	<u>31.03.21</u>	<u>31.03.21</u>	<u>31.03.20</u>	<u>31.03.20</u>
	£	£	£	£
	Common Areas	Common Parts	Common Areas	Common Parts
Service Charges:	17,000	27,600	17,000	27,600
Total receivable		<u>44,600</u>		<u>44,600</u>

4 DEBTORS

	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
Trade debtors - <i>outstanding service charges*</i>	7,688	7,550
Prepaid expenses (insurance premium)	1,006	954
	<u>8,694</u>	<u>8,504</u>

*No 1; £1,020, No 3; £68, No 67; £1,875, No 75; £2,520, No 81; £2,205.

5 CREDITORS: Amounts falling due within one year

	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
Accrued expenses	10,014	1,808
Service charges received in advance	11,651	8,929
	<u>21,665</u>	<u>10,737</u>

6 SHARE CAPITAL

	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
<u>Allotted, issued and fully paid:</u>		
50 Ordinary shares each of £10 nominal value	500	500

SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305

NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2021

7 INTEREST RECEIVABLE	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
Bank interest receivable	540	670

8 RECONCILIATION OF RESERVES

	Service Charges Reserves:		
	Total	Common Areas	Common Parts
	£	£	£
Balance brought forward	74,794	7,571	67,223
Retained surplus for the year	5,511	3,927	1,584
Balance at year-end	<u>80,305</u>	<u>11,498</u>	<u>68,807</u>

RESERVE POLICY

The directors consider it is prudent to hold a reserve equal of about of two years service charges income to meet expensive irregular items of expenditure without the need for large variations in the level of Service Charges from year to year.

9 Reconciliation of operating surplus to operating cash flows	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
Operating surplus	4,971	18,649
Increase in debtors (note 4)	(190)	(4,542)
Increase/(decrease) in operating creditors (note 5)	10,928	(1,448)
Net cash inflow from operating activities	<u>15,709</u>	<u>12,659</u>

10 Analysis of changes in cash during the year.	<u>31.03.21</u>	<u>31.03.20</u>
	£	£
Balance brought forward	77,527	64,198
Interest received (note 7)	540	670
Net cash inflow from operating activities (note 9)	15,709	12,659
Balance at year-end	<u>93,776</u>	<u>77,527</u>

SWEET BRIAR COURT MANAGEMENT LIMITED - Registered number 02592305**NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST MARCH 2021**

The following note does not form part of the statutory financial statements:

11 Detailed Income & Expenditure	<u>31.03.21</u>	<u>31.03.21</u>	<u>31.03.20</u>	<u>31.03.20</u>
	£	£	£	£
	Common Areas	Common Parts	Common Areas	Common Parts
Total Income (note 3)	17,000	27,600	17,000	27,600
Service charge expenditure:				
Grounds maintenance	(5,280)	-	(6,462)	-
Refuse clearance	(270)	-	(120)	-
Companies House fees	(13)	-	(13)	-
Accountancy	(840)	-	(840)	-
Management fees	(5,450)	-	(5,200)	-
Site maintenance	-	-	(102)	-
Sundry	(34)	-	(17)	-
Insurance - Directors & Officers	(92)	-	(119)	-
Electricity communal lighting*	(733)	(183)	(660)	(165)
Insurance - Site and buildings **	(361)	(3,248)	(343)	(3,089)
Maintenance - electrical	-	(25)	-	(120)
Maintenance - communal doors	-	-	-	(4,992)
Maintenance - buildings	-	(2,947)	-	(1,311)
Cleaning	-	(1,428)	-	(1,428)
Roof repairs	-	(18,335)	-	(600)
Window cleaning	-	(390)	-	(370)
Total expenditure	(13,073)	(26,556)	(13,876)	(12,075)
Operating surplus	3,927	1,044	3,124	15,525
Add interest receivable (note 7)		540		670
Transfer to reserves (note 8)	3,927	1,584	3,124	16,195

*The directors have allocated 80% of the total electricity costs to the common parts being the estimated cost for exterior lighting.

**The directors have allocated 10% of the total insurance premium to the common areas being estimated cost for public liability.